

Segment Coordinator Job Announcement

Yampa-White-Green Basin Roundtable Integrated Water Management Plan

The Yampa-White-Green Rivers Basin Roundtable is one of nine grassroots water policy roundtables in Colorado working to develop locally-driven collaborative solutions to water supply challenges. The Roundtable is developing an Integrated Water Management Plan (IWMP) to identify and support actions that will make progress on the Roundtable's goals as outlined in the 2015 Basin Implementation Plan, while building relationships with a variety of water users and responding to their needs. By combining community input with science and engineering assessments, the IWMP will identify and support actions to 1) protect existing and future water uses in the Yampa River basin, and 2) support healthy river ecosystems in the face of growing population, changing land uses and climate uncertainty. More information at www.yampawhitegreen.com

Segment Coordinator Position Description

The IWMP Committee is hiring Segment Coordinators to serve as a local point person(s) for designated Yampa River segments. The Segment Coordinator(s) are primarily responsible for maintaining communication between local stakeholders and IWMP teams. Local stakeholders include water right holders, agriculture producers, municipalities, industry, recreation, environment and general community members. The IWMP will focus on four river segments: Upper Yampa River, Middle Yampa River, Lower Yampa River, Elk River Basin. The number of Segment Coordinators hired will depend upon the local knowledge and relationships of candidates. If qualified, one person could work in more than one geographic segment. The position is part time, up to 20 hours per week for two years. Segment Coordinators will be hired as an independent contractor and reports to IWMP Project Manager. Per hour pay is dependent upon experience.

Duties and Responsibilities

- Assist in development and implementation of stakeholder water engagement plans
- Provide direct communication with individual stakeholders and representative groups
- Solicit feedback on IWMP plans and projects, obtain approval/access/permission for technical work and maintain open communication
- Plan, organize and coordinate meetings including evenings/weekends
- Manage open communications from IWMP teams to stakeholders and from stakeholders to IWMP teams
- Assist with organization of water rights education meetings

Knowledge, Skills and Requirements

- High level of interpersonal, communication and organization skills
- Broad understanding of water issues and desire to serve as resource coordinator
- Working knowledge of local agriculture and best practices for water and land management

- Familiarity with Yampa River community
- Experience with project management
- Ability to work individually and as team member
- Ability to establish and maintain positive relationships and communication with wide variety of stakeholders (agriculture, business, government, recreation, environment) and remain neutral with all interactions
- Independent contractor must provide a personal vehicle for related travel and be privately insured for the use of said vehicle
- Independent contractor must provide Professional Liability and related insurance as required by fiscal agent

Employment Status and Conflict of Interest

Segment Coordinators will be hired as independent contractors and have the authority to expend IWMP project funds to carry out tasks and committee activities (meeting space, food, travel, supplies, etc.) within the approved budget. Expenses will be paid on a reimbursement basis in accordance with fiscal agent policies. The Segment Coordinator(s) shall comply with all disclosure of conflicts of interest and sign agreement with fiscal agent.

To Apply

Submit a Letter of Interest that includes relevant experience, skills, related knowledge and why you are interested in this position. Submit via email to Michele Meyer at Community Agriculture Alliance, michele@communityagalliance.org by 5pm on June 10, 2019.